HAVANT BOROUGH COUNCIL PUBLIC SERVICE PLAZA CIVIC CENTRE ROAD HAVANT HAMPSHIRE P09 2AX



Page

1 - 2

 Telephone:
 023 9247 4174

 Fax:
 023 9248 0263

 Website:
 www.havant.gov.uk

BUSINESS AND COMMERCIAL SERVICES BOARD AGENDA

Membership: Councillor Robinson (Chairman)

Councillors Branson, Briggs, Davis, Francis, Rennie, Sceal, Scott, Thain-Smith and Weeks

Meeting: Business and Commercial Services Board

Date: Wednesday 3 July 2019

Time: 5.00 pm

Venue: Hollybank Room, Public Service Plaza, Civic Centre Road, Havant, Hants PO9 2AX

The business to be transacted is set out below:

Nick Leach Monitoring Officer

25 June 2019

Contact Officer: Mark Gregory 02392446232 Email: <u>mark.gregory@havant.gov.uk</u>

1 Apologies

To receive apologies for absence.

2 Minutes

To confirm the minutes of the Business and Commercial Services Board held on 19 February 2019.

3 Matters Arising

4 Declarations of Interests

To receive and record declarations of interests from members present in respect of the various matters on the agenda for the meeting.

5 Chairman's Report

The Chairman to report the outcome of meetings attended or other information arising since the last meeting of the Board.

6 Work Programme 2019/20

To follow.

7 Appointment of Panels

3 - 6

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: <u>www.havant.gov.uk</u>

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.

